

**Minutes of the Special Meeting of the COMMUNITY AND WELLBEING
COMMITTEE commencing 7.00pm, held at the Council Chamber,
Epsom Town Hall on 17 June 2025**

PRESENT -

Councillor Clive Woodbridge (Chair); Councillor Bernice Froud (Vice-Chair); Councillors Rob Geleit, Graham Jones, Rachel King, Bernie Muir, Humphrey Reynolds and Kim Spickett

In Attendance: Councillor Alison Kelly, Councillor James Lawrence, and Damien Adams (Consultant) (FMG Consulting Ltd)

Officers present: Jackie King (Chief Executive), Cagdas Canbolat (Director of Corporate Services (S151)), Andrew Bircher (Assistant Director of Corporate Services), Piero Ionta (Head of Legal Services and Monitoring Officer), Mark Shephard (Head of Property and Regeneration), Will Mace (Corporate Governance & Strategy Manager), Tim Richardson (Democratic Services Manager) and Dan Clackson (Democratic Services Officer)

1 DECLARATIONS OF INTEREST

No declarations of any Disclosable Pecuniary Interests or other registrable or non-registrable interests were made by Members in respect of any items considered at the meeting.

2 EXCLUSION OF PRESS AND PUBLIC

During the Committee's debate on item 2 of the agenda (Leisure Centre Contract), the Committee considered that due to the sensitivity of the information contained within Appendix 1 to the report, an exclusion of the Press and Public would be necessary in order to enable effective debate on the matter in question.

The Chair proposed a motion that the Press and Public be excluded from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee agreed unanimously in favour of the motion.

3 LEISURE CENTRE CONTRACT

The Committee received a report detailing the outcome of the procurement exercise that had taken place to find an operator for the Rainbow Leisure Centre for the next 10 years, and seeking approval from the Committee in accordance with Contract Standing Orders for the award of contract to the Preferred Supplier.

The Committee considered the following matters:

- a) **Procurement Process.** In response to queries and comments from Members, the Committee Chair, Assistant Director of Corporate Services, Corporate Governance and Strategy Manager, and invited Consultant provided the Committee with clarification on the procurement process and the methodology on how the preferred bidder was identified in line with legislation and internal procedures.

The summary of the Committee's debate that took part following the exclusion of the Press and Public is recorded in a separate (not for publication) restricted minute.

Following consideration, the Committee resolved (6 for, 2 abstaining) to:

- (1) **Approve the proposal to appoint the Preferred Supplier for the delivery of leisure services at the Rainbow Leisure Centre (Option A as set out in the report), as identified through the procurement process and in accordance with the Council's Contract Standing Orders.**

and unanimously resolved to:

- (2) **Approve the award of the contract to the second placed bidder, should the contract be unable to be finalised with the Preferred Supplier; and if the same should happen with the second placed bidder, the contract awarded to the third placed bidder.**
- (3) **Nominate and authorise the Assistant Director of Corporate Services, in consultation with the Director of Corporate Services and Head of Legal Services to take all necessary steps to bring into effect the recommendations resolved by this Committee.**

The meeting began at 7.00 pm and ended at 7.50 pm

COUNCILLOR CLIVE WOODBRIDGE (CHAIR)